

**Position Overview:** The District Court is seeking a dedicated and proactive AmeriCorps VISTA member to join our team and build a comprehensive volunteer experience program. This full-time position is designed to support the development and implementation of best practice training modules for our volunteers and staff, ensuring a high level of care, attention, and work conditions to support them. The VISTA member will focus on creating a trauma-informed and wellbeing-oriented environment for all volunteers.

**Key Responsibilities:**

1. **Build Best Practice Training Modules:**
  - Develop and implement onboarding training modules for volunteers and staff.
  - Create comprehensive training materials that include best practices in the Legal Self-Help (SHC) sphere.
2. **Volunteer Coordination and Training:**
  - Train and coordinate volunteers for various roles within the District Court.
  - Support the establishment of a full court volunteer experience program, designed to introduce volunteers to different aspects of the justice system.
3. **Trauma-Informed Training and Support:**
  - Develop trauma-informed training and support systems for volunteers.
  - Incorporate trauma-informed best practices into all training materials and volunteer support mechanisms.
4. **Wellbeing and Self-Care Training:**
  - Integrate wellbeing concepts and trainings into volunteer programs.
  - Ensure that volunteers receive training and support focused on self-care and overall wellbeing.
5. **Volunteer Supervision and Support:**
  - Serve as a supervisor and support person for volunteers during self-help hours.
  - Provide guidance and assistance to volunteers in public spaces, addressing any questions or concerns that may arise.

**Qualifications:**

- Familiarity with trauma-informed practices and best practices in volunteer training.
- Strong organizational and communication skills.
- Ability to develop and deliver training modules and support materials.
- A commitment to the principles of volunteerism and public service.
- Experience in a legal or court environment is a plus.

**Summary:** This AmeriCorps VISTA position is dedicated to serving the staff and volunteers of the District Court by implementing a strong foundation of best training practices. The role includes the development of trauma-informed and wellbeing-oriented trainings and support systems to ensure that volunteers receive the highest level of care and attention. This position does not involve direct service with self-represented persons but focuses on supporting volunteers to enhance their experience and understanding of the justice system.

**Position Details:**

- Full-time position
- District Court of Douglas County, Kansas

Join us in creating a supportive and enriching environment for our volunteers as they contribute to the justice system and explore potential career opportunities.